

**Utility Committee Meeting  
November 1, 2023  
9:30 a.m. Newburgh Town Council Chambers**

Steve Shoemaker, Leanna K. Hughes, Chris Wischer, Connor Voegel, Russell Powell, Susan Helms, Rebeka Kaufman, Drew Flamion, Dalton Selvidge, Christy Powell and Julie Lee.

Steve Shoemaker called the meeting to order at 9:30 a.m.

**Consent Agenda**

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|-----------------------------|--|
| 1. Monthly Tracking Report  | 5. Financial Report                    |
| 2. Inspection Status Report | 6. Monthly Sewer Adjustment            |
| 3. Sewer Repairs Report     | 7. Approval of October 4, 2023 Minutes |
| 4. Tap Report               |  |

Motion: Leanna Hughes moved to approve the consent agenda.

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

**Petitions and Comments from Citizens Present**

**Andy Turpin – 4300 Maryjoetta Drive – Sewer to New Garage**

Leanna Hughes moved to recommend to Council to approve a waiver of the standards for Mr. Andy Turpen at 4300 Maryjoetta to connect his newly constructed garage to his existing lateral for his home subject to a signed agreement to not subdivide the lot.

Motion seconded: Christy Powell

Discussion: This waiver is due to the fact that the newly constructed garage is on the same lot as his home and all the groundwork has been completed to attach to the lateral from his home. Mr. Turpen understands that there is to be a backflow installed on the new sewer line and he has to pay for the additional tap fee.

Motion passed unanimously.

**Committee Discussion Items**

**WWTF Superintendent, Russell Powell**

- 1. Request for recommendation to Council for approval FOG Permit #102423 for Culver's Newburgh, 8970 High Pointe Drive, Newburgh, Indiana, 47630**

Motion: Russell Powell moved to recommend to Council to approve FOG Permit #102423 for Culver's Newburgh, 8970 High Pointe Drive, Newburgh, IN 47630.

Motion seconded: Leanna Hughes

Discussion: This permit is for Culver's Newburgh and includes a 2600-gallon FOG interceptor.

Motion passed unanimously.

- 2. Request for recommendation to Council for approval FOG Permit #102523 for Jennings's Street Public House at 300 W. Jennings Street, Newburgh, Indiana 47630**



Motion: Christy Powell moved to recommend to Council to approve FOG Permit 102523 for Jennings's Street Public House at 300 W. Jennings Street, Newburgh, IN 47630.

Motion seconded: Leanna Hughes

Discussion: This is an existing business that is updating the kitchen area. This permit includes a waiver to allow 5 fixtures to connect to one interior grease trap. This permit also includes an additional trap for a dishwasher.

Motion passed unanimously

**3. Request for recommendation to Council for a Waiver of Standards for a private easement at 3944 Orchard Lane for Jimmy John's**

Motion: Russell Powell moved to recommend to Council to approve a waiver of standards to allow private easement to the neighboring property to attach to the 6" sewer line for Jimmy John's to be built on the vacant property at 3944 Orchard Lane, Newburgh, IN 47630.

Motion seconded: Susan Helms

Discussion: This waiver is to eliminate the need to cut across Fruitwood Drive and install a new manhole and to incur an estimated cost of around \$60,000.00. This is the last of the vacant property that will need sewer in this location

**4. Request for recommendation to Council for approval of the Commonwealth Engineering contract in the amount of \$25,000.00.**

Motion: Leanna Hughes moved to recommend to Council to approve the Engineering Study from Commonwealth Engineering in the amount of \$25,000.00 for the study of rerouting the failing sewer line under Newburgh Elementary School.

Motion Seconded: Russell Powell

Discussion: This study is preliminary work for the 8" sewer line under Newburgh Elementary School that is closing in. It has been relined once and there are no companies that are interested in relining it again. The process needs to be started to work on rerouting this line.

Motion Passed unanimously.

**Engineer Report, Drew Flamion**

Mr. Flamion updated on the Utility Master Plan that CEI had received the Comp Plan from Warrick County. It also included the large land use map, so it has the goals for all the vacant parcels. He stated that Commonwealth will start working on flows for these areas and hydraulic plans. The Waste Water Treatment Plant and CEI will be working closely in the near future to brainstorm what are the areas of priorities, phasing, timing, and areas of concern. The land use has changed within the last six years. A lot of the vacant land has turned into industrial use instead of the single household use. He stated that this was some of the reason for the capacity issues that the sewer has been noticing. Ms. Hughes stated that she would like for the Director of Economic Development to come and speak to the Utility Commission.

**Utility Chairman, Steve Shoemaker**

No Report

**Town Attorney, Chris Wischer**

Mr. Wischer gave an update on the consent decree. Green Springs was the last project on the consent decree. He stated that he is in the process of composing a letter to end the Consent Decree.

**Town Manager, Christy Powell**

No Report

**Utility Manager, Susan Helms**

Susan Helms stated the Sewer Operating Account balance is \$6,157,157.78. The latest projects were supposed to have come out of the Improvement Fund but since there was such a substantial amount in the operating, the department has paid for the Newburgh Heights Project in the amount of \$569,055.34 and Lift Station #1 Project in the amount of \$154,078.00 with the operating account. When the Operating account reaches \$4,000,000.00, the Improvement Fund will start being used to pay for other projects. Ms. Helms stated that Green Springs Valley change orders and Blue Lake payment applications are what will be paid out of the bonds.

Ms. Helms stated that Dr. Kahn came in and signed the agreement for the Bell Road Apartments Sewer Extension and the office released his surety deposit for the warranty work of \$10,000. He wants to amend his sewer agreement for the proposed Stahl Road extension to receive recoupment if the houses on septic to the west of his development would like to be added to the sewer extension line.

Mr. Hawa, at the corner of Bell Road and Vann Road, gave the office the 10% letter of credit for his extension of the A. M. Hawaii subdivision.

**Adjournment of Utility Meeting**

Motion: Leanna Hughes moved to adjourn the meeting.


Motion seconded: Russell Powell

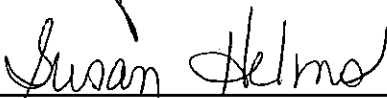
Discussion: No additional discussion.

Motion passed unanimously.

Approved this 13 day of December, 2023.

  
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