

**Utility Committee Meeting
March 1, 2023
9:30 a.m. Newburgh Town Council Chambers**

Steve Shoemaker, Leanna K. Hughes, Chris Wischer, Connor Voegel, Russell Powell, Susan Helms, Rebeka Kaufman, Drew Flamion, Christy Powell and, Julie Lee.

Steve Shoemaker called the meeting to order at 9:30 a.m. with a quorum present.

Consent Agenda

- | | |
|-----------------------------|---|
| 1. Monthly Tracking Report | 5. Financial Report |
| 2. Inspection Status Report | 6. Monthly Sewer Adjustment |
| 3. Sewer Repairs Report | 7. Approval of February 6, 2023 Minutes |
| 4. Tap Report | |

Motion: Christy Powell moved to approve the consent agenda.

Motion seconded: Leanna Hughes

Discussion: No additional discussion.

Motion passed unanimously.

Petitions and Comments from Citizens Present

None

Committee Discussion Items

WWTF Superintendent, Russell Powell

- 1. Request for recommendation to Council for approval of FOG Permit #021323. This permit is for Digestive Care Center of Excellence, 3800 Venetian Way. It includes a 1500-gallon exterior grease interceptor.**

Motion: Leanna Hughes moved to recommend to Council to approve FOG Permit #021323 for Digestive Care Center of Excellence at 3800 Venetian Way.

Motion seconded: Susan Helms

Discussion: It includes a 1500-gallon exterior grease interceptor.

Motion passed unanimously.

- 2. Request for recommendation to Council for approval of FOG Permit #021423. This permit is for Jennings Street Pub House, 300 West Jennings St. It includes a waiver from the installation of an exterior FOG interceptor and allows for two grease traps. One of which is an existing grease trap.**

Motion: Leanna Hughes moved to recommend to Council to approve FOG Permit #021423 for Jennings Street Pub House at 300 West Jennings Street.

Motion seconded: Susan Helms

Discussion: It includes a waiver from the installation of an exterior FOG interceptor and allows two grease traps, one of which is an existing grease trap.

Motion passed unanimously.

- 3. Request for recommendation to Council for approval of FOG Permit # 021523. This permit is for Azzip Pizza, 8850 High Pointe Dr. This permit includes the installation of an exterior 1500-gallon FOG interceptor.**
Motion: Leanna Hughes moved to recommend to Council to approve FOG Permit # 021523. for Azzip Pizza at 8850 High Pointe Drive.
Motion seconded: Susan Helms
Discussion: This permit includes the installation of an exterior 1500-gallon FOG interceptor.
Motion passed unanimously.
- 4. Request for recommendation to Council for approval to purchase two 8-foot Utility beds for trucks from Meyer Truck Equipment for \$23,600.**
Motion: Christy Powell moved to recommend to Council to approve the purchase of two 8-foot utility beds from Meyer Truck Equipment for \$23,600.
Motion seconded: Susan Helms
Discussion: These are for two trucks from D-Patrick Ford that were approved in November 2022. Three bids were acquired with Meyer Truck Equipment being the lowest.
Motion passed unanimously.
- 5. Request for recommendation to Council to approve CEI contract for Old Plant LS Basin Recalibration Study. This is needed to coordinate CCMG projects within the Town to identify system deficiencies and develop cost effective remedies. This includes studying replacement or repair options for our 12” sewer main that is 30 foot deep in some areas.**
Motion: Leanna Hughes moved to recommend to Council to approve CEI contract #2023-08 Old Plant Lift Station Recalibration Study for \$67,500. This is needed to coordinate CCMG projects within the Town to identify system deficiencies and develop cost effective remedies.
Motion seconded: Russell Powell
Discussion: This includes studying replacement or repair options for our 12” sewer main that is 30 feet deep in some areas. This project will coordinate work with stormwater repair on Plum Street.
Motion passed unanimously.
- 6. Request for recommendation to Council to approve CEI contract for Lakevale Sewer repairs. This sewer main and manholes are allowing lots of storm water into the system. The sewer main is located next to Pfafflin Lake. This project will be a public bid now due to rising costs. CEI will complete utility locate checks and review constructability. Costs included: Preliminary Design \$13,500 Lump Sum, Final Design \$8,500.00 Lump Sum, Additional Bidding \$4,000.00 Lump Sum, County ROW Permits \$3,500 Hourly not to exceed. Total of \$29,500. RPR (inspections) will be provided by Newburgh Wastewater employees.**
Motion: Russell Powell moved to recommend to Council to approve CEI contract #2023-07 for Lakevale Subdivision Sanitary Sewer repairs at a cost not to exceed \$29,500. This sewer main and manholes are allowing excessive amounts of stormwater into the system and are located next to Pfafflin Lake Boulevard.
Motion seconded: Christy Powell
Discussion: CEI will complete utility locate checks and review constructability. RPR (Resident Project Representative) inspections will be provided by Newburgh Wastewater employees.
Motion passed unanimously.

7. Discussion of pool house tap for 6399 Belle Rive.

The property owner built a pool house and was going to install a holding tank and or septic when they were stopped by Warrick County. A sewer tap for the pool house will need to be purchased.

Motion: Christy Powell moved to recommend to Council to approve waiving the standards to allow the pool house at 6399 Belle Rive to connect to the house lateral.

Motion seconded: Russell Powell

Discussion: A backflow preventer must be placed on the house lateral to prevent sewage from backing up in the house.

Motion passed unanimously.

8. Discussion of Rooster Den FOG issue.

The owner responded to the letter that was sent out last month requesting to increase the frequency of cleaning the grease trap instead of installing a new tank.

Motion: Leanna Hughes moved to recommend to Council to approve Rooster Den to increase cleaning frequency of the grease trap with a follow-up within six months.

Motion seconded: Christy Powell

Discussion: This is an increase in cleaning from every 45 days to every three weeks.

Motion passed unanimously.

9. Digestive Care Center update.

The Digestive Care Center has agreed to quit dumping formaldehyde and medical waste into the sanitary sewer system. The Newburgh Wastewater employees will periodically inspect the business.

10. Request for recommendation to Council for approval of IVY Tech contract to provide CDL training at a cost of \$2,957.50 per student. The Utility currently has four or five interested individuals.

Legal is working on an agreement for a two-year commitment of employment after certification is acquired with partial forgiveness after one year.

11. Request for recommendation to Council for approval of purchase of new server. The existing server is approximately 6 years old and is almost out of space. The server is forecasted to provide about 8-10 years of additional space. This includes UPS (Uninterrupted Power Supply) that is designed to work with generators for better protection. PC Quest is providing server, installation, and migration of data. Cost is \$50,936.71.

Motion: Christy Powell moved to recommend to Council to approve the purchase of a new server. PC Quest is providing server, installation, and migration of data for \$50,936.71.

Motion seconded: Susan Helms

Discussion: The existing server is approximately 6 years old and is almost out of space. The server is forecasted to provide about 8-10 years of additional space and includes UPS (Uninterrupted Power Supply) which is designed to work with generators for better protection.

Motion passed unanimously.

12. Grimm Road commercial property.

The capacity request for Grimm Road commercial property has shown some surcharging but no overflowing. Mr. Powell will inform Glen Merritt with Cash Wagner.

Engineer Report, Drew Flamion

1. Newburgh Heights Sanitary Sewer Relocation

a. Bid Recommendation

b. Notice of Award, Engineer Agreement, and Notice to Proceed

This project had to be rushed through the process due to permits expiring soon. The committee discussed the process of opening bids at public meetings other than council meetings. The Town Council will vote on this on March 7, 2023.

2. CMOM Report

This is a standard annual contract between Town and CEI for the CMOM (Capacity Management Operation and Maintenance) report. The CMOM is an information management system for the sanitary sewer system.

Motion: Leanna Hughes moved to recommend to Council to approve the CMOM Report pending review and report to Christy Powell, Town Manager, of any issues prior to the March 7, 2023, Town Council Meeting.

Motion seconded: Russell Powell

Discussion: This report is required by EPA. The utility treated approximately 1.304 billion gallons of raw sewage for the year 2022. Of this, the Utility only had 2 events (equipment failure immediately repaired), totaling 7,800 gallons of raw sewage being spilled or 0.0006% of the total treated flow!

Motion passed unanimously.

3. Summer Pecka Interceptor Project

The utility has made improvements to the Pecka sewer lines. Engineering is going to use the remaining funds to design alternatives for the Summer Pecka Interceptor Project. This is due to the purchase of the Prow property and the depth of the sewer lines.

4. Anderson Road and Vann Road Roundabout

CEI has come up with four alternatives for the Anderson Road and Vann Road Roundabout that Warrick County has planned.

- Do nothing- if issues arise the south side of the roundabout will need to be closed to repair.
- Move the 24" force main south of the proposed roundabout for \$800,000 construction only.
- Reroute the 24" force main about 2500' to the west along Vann Road then south about 2 properties. Then east to Anderson Road. This would cost approximately \$1.2 million for construction only.
- Reroute the 24" force main about 2500' to the west along Vann Road then 6000' south and over to Anderson Road. This would cost approximately \$1.8 million for construction only.

Mr. Flamion is going to meet with Warrick County to go over concerns and to find out what the other utilities in the area are planning.

5. IDEM Permit Procedures Updated

Mr. Flamion and Mrs. Helms will work on internal procedures to align with the update from IDEM.

Utility Chairman, Steve Shoemaker

No Report

Town Attorney, Chris Wischer

1. Green Spring Valley Project update.

Mr. Wischer informed the committee of an easement within the Green Springs Valley Project that a property owner is upset about. The easement requires a manhole and to appease the property owner this manhole will be buried by at least one foot.

Town Manager, Christy Powell

No Report

Utility Manager, Susan Helms

Susan Helms stated the Sewer Operating Account balance is \$5,641,386.01. The motions outstanding amount is \$393,065.27.

Mr. Shoemaker adjourned the meeting at 11:03 a.m.

Motion: Christy Powell moved to adjourn the meeting.

Motion seconded Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

Approved this 5th day of April, 2023.






