

UTILITY COMMITTEE

August 7, 2024

9:30 a.m. Newburgh Council Chambers

Committee Members

Steve Shoemaker, Utility Commissioner
Leanna Hughes, Council Member
Russell Powell, WWTF Superintendent
Susan Helms, Utility Office Manager
Acting Board Member, Andrea Balboni

Advisory Members

Chris Wischer, Attorney
Drew Flamion, Engineer

Petitions and Comments from Citizens Present

No citizens present.

Consent Agenda

1. Monthly Tracking Report
2. Inspection Status Report
3. Sewer Repairs Report
4. Tap Report
5. Financial Report
6. Monthly Sewer Adjustment
7. Approval of July 3, 2024 Minutes

Motion: Russell Powell moved to approve the consent agenda.

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

Committee Discussion Items

Wastewater Treatment Facility Superintendent, Russell Powell

1. FOG Permit #073024 for Popeyes Louisiana Kitchen. This permit allows new owners to utilize existing grease removal equipment. It does include a waiver to allow a 1500-gallon grease interceptor which is slightly undersized when calculated by our standards.

Motion: Susan Helms moved to recommend to Council to approve FOG Permit #073024 for Popeye's Louisiana Kitchen at 8867 High Pointe Drive.

Motion seconded: Andrea Balboni

Discussion: This permit allows new owners to utilize existing grease removal equipment. It does include a waiver to allow a 1500-gallon grease interceptor which is slightly undersized when calculated by our standards.

Motion passed unanimously.

2. FOG Permit #073124 for Marida Restaurant. This permit allows new owners to utilize existing grease removal equipment. It does include a waiver to allow the existing 2000-gallon interceptor which is undersized when calculated by our standards.

Motion: Andrea Balboni moved to recommend to Council to approve FOG Permit #073124 for Marida Restaurant at 1 East Water Street.

Motion seconded: Susan Helms

Discussion: This permit allows new owners to utilize existing grease removal equipment. It does include a waiver to allow the existing 2000-gallon interceptor which is undersized when calculated by our standards.

Motion passed unanimously.

3. Request for recommendation to Council for approval of an Industrial Waste Permit #N-090124 for PBTT. This permit is a renewal of an existing permit to allow PBTT to discharge waste from a metal-finishing pretreatment system into the public sewer. This will be a 5-year permit which is the maximum allowed by EPA and IDEM.

Motion: Susan Helms moved to recommend to Council to approve Industrial Waste Permit #N-090124 for PBTT at 5622 Vann Road for September 1, 2024, to August 31, 2029.

Motion seconded: Andrea Balboni

Discussion: This permit is a renewal of an existing permit to allow PBTT to discharge waste from a metal-finishing pretreatment system into the public sewer. This will be a 5-year permit which is the maximum allowed by EPA and IDEM.

Motion passed unanimously.

4. Request for recommendation to Council for approval of amendment to the State Street CEI contract. This amendment is for additional Construction Engineering costs due to the sewer main being inaccessible for the utility to properly investigate before stormwater construction began. Additional Engineering costs are Hourly Not to Exceed \$5,500.

Motion: Russell Powell moved to recommend to Council to approve an amendment to the CEI State Street contract (C18051-031) for additional engineering costs at an hourly rate not to exceed \$5,500.

Motion seconded: Andrea Balboni

Discussion: The active sanitary sewer line was in direct conflict with the proposed storm sewer crossing. CEI worked to identify and develop plans to eliminate the conflict to allow storm sewer work to proceed.

Motion passed unanimously.

5. Request for recommendation to Council for approval of lateral repair for 320 Water St. This repair will also include a road closure and possible need to close walkway for safety reasons. This repair will be done ASAP as lateral has a large piece of pipe missing under the roadway. Contractor and costs TBD before UC.

Motion: Andrea Balboni moved to recommend to Council to approve the road closure for a lateral repair at 320 Water Street.

Motion seconded: Leanna Hughes

Discussion: This repair will be done ASAP as the lateral has a large piece of pipe missing under the roadway. Contractor and costs TBD before Council meeting

Motion passed unanimously.

6. Discussion for Easement agreement with Chandler at Master Lift Station.

Mr. Wischer discussed the easement Chandler Utilities would like across the private drive at Master Lift Station.

Motion: Russell Powell moved to recommend to Council to approve a water line easement for Town of Chandler at Libbert and Vann Roads.

Motion seconded: Leanna Hughes

Discussion: This will be an easement across the private drive at the Master Lift Station.

Motion passed unanimously.

Discussion for Easement agreement with Warrick County at Master Lift Station.

Mr. Wischer discussed the Warrick County easement for the storm drainage ditch at Master Lift Station. The county is asking for an easement so they have the right to enter the property and maintain the ditch.

7. Discussion for settlement agreement with Ragle for Triple Crown

Motion: Leanna Hughes moved to recommend to Council to approve the settlement agreement and release of claims with Ragle for the Triple Crown Lift Station Elimination Project.

Motion seconded: Russell Powell

Discussion: This is due to the sags in the sewer line between manholes A-22 and A-21 for the Triple Crown Project for work done in 2021 on this project.

Motion passed unanimously.

8. Locates increasing

These are the Indiana 811 sewer line locates. Indiana's "[Call Before You Dig](#)" law (IC 8-1-26) requires everyone who digs to contact Indiana 811 at least two full working days before starting a project. All underground utility owners and operators are required by law to be members of Indiana 811. Upon receipt of a ticket, Indiana 811 notifies our member utilities or their contract locators to request that they mark their buried utility lines in the area of the dig site.

Mr. Powell states that 4,500 locates have been completed in the first six months of this year, with an employee being called in after hours for 400 emergency locates.

Engineer Report, Drew Flamion

1. State Street Change Order

Motion: Steve Shoemaker moved to recommend to Council to approve change order # 1 for State Street (C18051-031) for \$79,512.85

Motion seconded: Leanna Hughes

Discussion: This cost is associated with the sanitary sewer in direct conflict with the storm sewer and work to repair the deteriorated line. The sewer main was inaccessible for the utility to properly investigate before the stormwater construction began. Work required lowering the sewer main to eliminate the conflict and required a combination of open-cut replacement and CIPP (Cured-in-Place -Pipe) lining to replace /rehabilitate the existing deteriorated line along State Street.

Motion passed unanimously.

2. 8268 and 8288 GSV Sewer Extension Pay Application #1 and Certificate of Substantial Completion

Motion: Russell Powell moved to recommend to Council to approve pay application #1 for 8268 and 8288 Green Springs Valley Sewer Extension for \$54,945.96.

Motion seconded: Susan Helms

Discussion: This leaves \$5,957.50 on the contract for restoration and demobilization for the project.

Motion passed unanimously.

Motion: Russell Powell moved to recommend to Council to execute the certificate of substantial completion with Hydromax for 8268 and 8288 Green Springs Valley Sewer Extension effective July 1, 2024.

Motion seconded: Leanna Hughes

Discussion: There is a punch list item for restoration and demobilization.

Motion passed unanimously.

3. Powers Place and Colonial Hills Recalibration Study

Mr. Flamion discussed the Powers Place and Colonial Hills Recalibration Study.

4. Westside Master Lift Station Study

Mr. Flamion discussed the Westside Master Lift Station Study.

Utility Chairman, Steve Shoemaker

Mr. Shoemaker inquired whether the Utility Office has received any calls regarding the Indiana American Water rate increase. The Utility Office confirmed that no calls have been received regarding this matter.

Town Attorney Report, Chris Wischer

None

Acting Town Manager – Andrea Balboni

Ms. Balboni and Mr. Powell are reviewing the insurance deductibles and values on Town-owned properties to ensure they are fully covered.

Aim Conference is in Fort Wayne Indiana this year.

Utility Manager, Susan Helms

1. Financial Report

Mrs. Helms stated the Sewer Operating Account balance is \$6,658,356.96. Approved projects for \$423,894.60 have not been disbursed.

2. 2023 Year-End Financial Report

Mrs. Helms discussed the 2023 Year-End Financial Report. Baker Tilly will be working with Russell and her to establish a 2025 sewer budget.



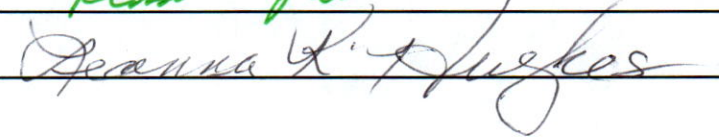
Motion: Russell Powell moved to adjourn the meeting.

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

Approved this 4th day of Sept, 2024.

"Persons with disabilities or non-English speaking persons who wish to attend a public meeting or hearing and need assistance should contact Town Manager, at Town Hall, 23 W Jennings St., Newburgh, IN 47629 or 812-853-1720 not later than one (1) week prior to any meeting or hearing. Every effort will be made to make reasonable accommodations for any such person or persons."