

Utility Committee Meeting
April 5, 2023
9:30 a.m. Newburgh Town Council Chambers

Steve Shoemaker, Leanna K. Hughes, Chris Wischer, Connor Voegel, Russell Powell, Susan Helms, Drew Flamion, Christy Powell, and Rebeka Kaufman.

Steve Shoemaker called the meeting to order at 9:30 a.m. with a quorum present.

Consent Agenda

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| 1. Monthly Tracking Report | 5. Financial Report |
| 2. Inspection Status Report | 6. Monthly Sewer Adjustment |
| 3. Sewer Repairs Report | 7. Approval of March 1, 2023 Minutes |
| 4. Tap Report | |

Motion: Leanna Hughes moved to approve the consent agenda.

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

Petitions and Comments from Citizens Present

9:45 am– Evan Beck – Bratton/Rolling Hills Property

Mr. Beck spoke with Mr. Wischer before the meeting and will come to the next Utility Meeting.

10:00 am– Jim Morley Jr and Danny Ubelhor – Update on Victoria Force Main for selling taps

Mr. Morley and Mr. Ubelhor discussed the availability of sewer taps for the Berkshire developments on Oak Grove Road. The force main project is in the testing phase of the project and will be at substantial completion by May 1 if there are no weather issues that hold up the project. The completion of this project will free up capacity for the area except for Blue Lake & Central Towers.

The Essex @ Berkshire contract and construction permit will be renewed for a year.

Committee Discussion Items

WWTF Superintendent, Russell Powell

- **5967 Cliftmere lateral inspection discussion**
Bayers Plumbing did a repair at this property and failed to call in for an inspection before it was covered. The committee decided to have the line tested and verify it is not leaking and send the property owners a letter stating the lateral is on private property and is the homeowner's responsibility.

- **Discussion of available capacity in system**
Capacity at Master Lift Station is becoming limited, the plant is peaking during rain events like the four inches the previous week. Mr. Powell would like to review the master plan to include the possibility of an equalization (EQ) basin at the Plant and Master Lift Station. There are multiple proposed commercial buildings for the Master Lift Station area.

- LS#3 Pump repair discussion**
 A replacement pump would cost \$250,000 - \$400,000 for the Lift Station #3 Pump. There has been \$60,000 - \$80,000 spent on repairing the pump in the last 3 years. Mr. Powell will investigate replacing the pump with a different brand due to the probability of updating this Lift Station soon.
- Jimmy Johns FOG issue update**
 There has been multiple notice of violation letters sent with no response from the owner, including a letter sent by legal. Mr. Wischer will pursue this further.
- Triple Crown Warranty discussion**
 The line was inspected again and there is no change since last year. A letter will be sent requesting Ragle to acquire a ten-year maintenance agreement or bond for \$500,000.
- Request for recommendation to Council for approval of contract with Burgess and Niple.**
 This contract will provide sewer observation coding and GIS map layers for 600,000 feet of sewer line. This will provide roughly 5 years of sewer inspections. The total contract amount will be \$221,500. These costs will be spread out over the five-year agreement period as CCTV footage is submitted for processing. The Utility inspects roughly 100,000 feet of sewer per year.

Motion: Leanna Hughes moved to recommend to Council to approve contract with Burgess & Niple for approximately five years for \$221,500.
 Motion seconded: Susan Helms
 Discussion: This contract will provide sewer observation coding and GIS map layers for 600,000 feet of sewer lines. The costs will be paid by the foot as work is completed, most likely paid quarterly. The data will be owned by the Town.
 Motion passed unanimously.
- Bartlett Street multiple houses on one lateral**
 The houses are tied into one lateral and in the bottom of the ditch is only three feet deep.
 Motion: Christy Powell moved to recommend to Council to approve CEI contract for Bartlett Street sanitary sewer lateral project for \$9,500.
 Motion seconded: Susan Helms
 Discussion: This project is due to two properties on the same sanitary sewer lateral and the lateral crosses a ditch and has only three inches of cover.
 Motion passed unanimously.
- PBTT violations**
 PBTT has had multiple violations and each violation costs the utility. The ordinance states the utility can go back on the charges. The committee decided to start keeping track of charges going forward.

Engineer Report, Drew Flamion

- Lift Station #1 working through the Army Corps process. The quote and opening could be at next Utility Meeting.
- Newburgh Heights trees were all down before deadline.
- Bartlett Street should have CCMG update by middle of April
- Blue Lake ready to bid after land acquisition
- ACEC awards ceremony April 27

Utility Chairman, Steve Shoemaker

No Report

Town Attorney, Chris Wischer

- **CDL Education Agreement**

Motion: Leanna Hughes moved to recommend to Council to approve the CDL Educational Assistance Agreement between Town of Newburgh and new employees that will acquire a commercial driver's license (CDL).

Motion seconded: Russell Powell

Discussion: This agreement is due to the Federal Motor Carrier Safety Administration (FMCSA) requirement for new CDL applicants to receive training from a licensed trainer. This training is \$2,957.50 per person. This is an agreement for a one to two-year commitment of employment with the Town of Newburgh.

Motion passed unanimously.

- **Roundabout at Vann and Anderson**

INDOT is not involved in this project it is a county local project. The conflicts have been reported to the county and they will review and decide how to proceed.

Town Manager, Christy Powell

No Report

Utility Manager, Susan Helms

Susan Helms stated the Sewer Operating Account balance is \$5,818,809.76. The motions outstanding amount is \$377,617.66.

Mr. Shoemaker adjourned the meeting at 10:50 a.m.

Motion: Leanna Hughes moved to adjourn the meeting.

Motion seconded Christy Powell

Discussion: No additional discussion.

Motion passed unanimously.

Approved this 3rd day of May, 2023.






